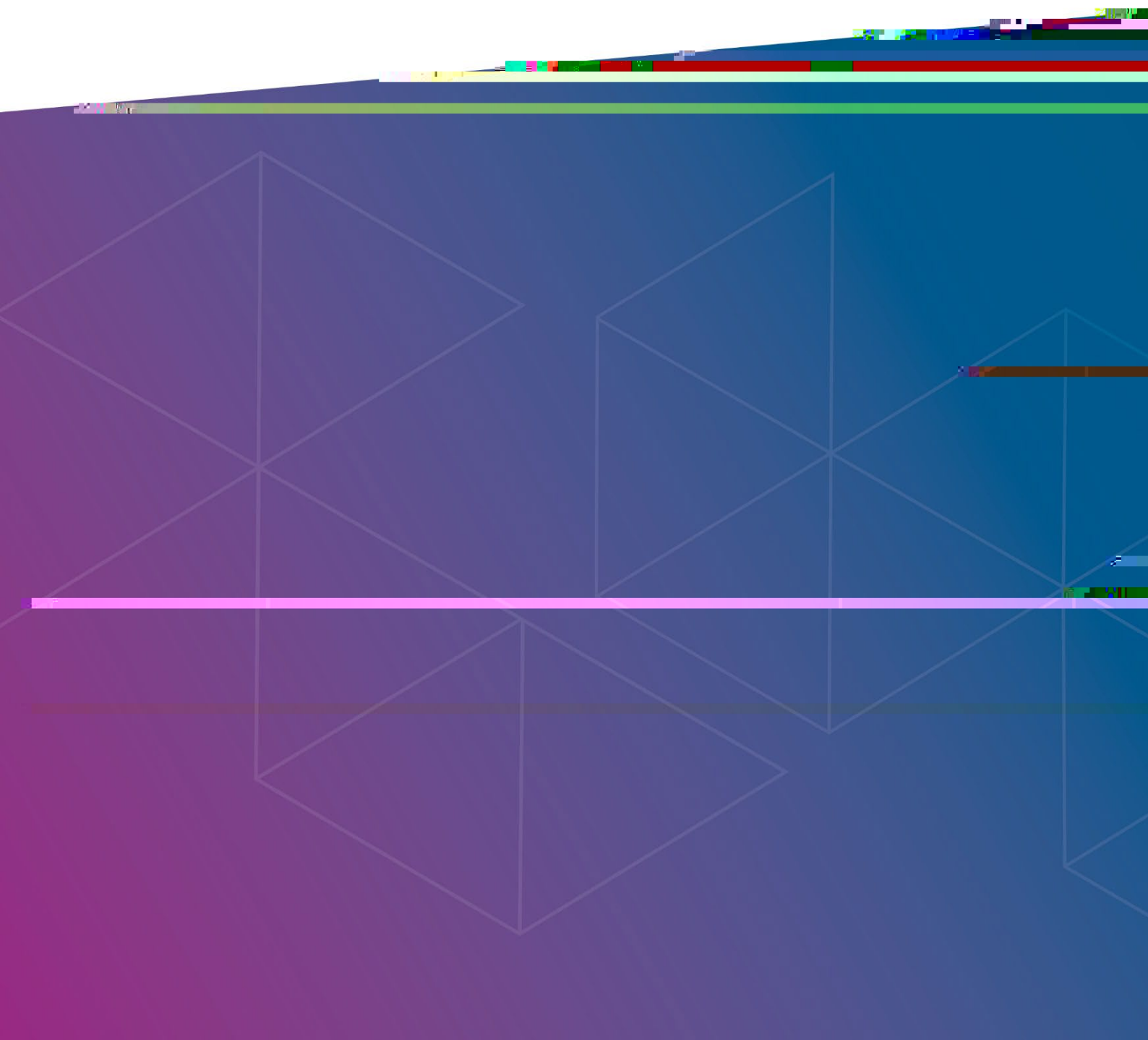# CIT GOVERNANCE FRAMEWOR

1. CIT - Who We Are

The CIT is a Territory Authority established under the *Canberra Institute of Technology Act 1987* (the CIT Act). The functions of the CIT are to:

- conduct an educational institution to provide excellence in study that the Board, with the Minister's written approval, decides, or the Minister directs;
- provide educational products and services to advance and develop knowledge and skills in the community;
- support ACT industry and business in pursuing economic growth and sustainability for the community;
- perform the role of public provider of vocational education and training in the ACT;
- issue awards to people who have satisfactorily completed a course of study at the CIT and to issue honorary awards;
- consult and cooperate to promote education and training and employment pathways for learners;
- make suitable financial arrangements with   the   s1 Table 0.001 Tw edcap10i462(3)

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- Manage risk.

The diagram below shows how governance evolves through leadership and management, through accountability and performance and feeding into policy and strategic direction and core values and culture.

The CIT Board and CEO are responsible for ensuring that CIT implements an appropriate governance framework and strategic plan. The CEO and the Executive of CIT are responsible for implementing, monitoring and reporting on the operations of the CIT The CIT Executive and Managers have responsibility for promoting a positive attitude towards compliance as part of organisational culture and continuous improvement of performance.

All CIT staff have individual responsibilities for compliance with applicable legislation, polices and this framework as a public servant and as part of their work requirements and must demonstrate compliance actions and behaviours including complying with the Public Sector Management Act, Code of Conduct and the public service values

Divisions are responsible for implementation of their governance requirements, including identifying legislation and policy and procedures that are specific to their work area and the governance responsibilities of each staff person in their area

4.1 Decision Making
Decision making rests with the Board, CEO, and employees within a designated framework of delegations and as prescribed by the responsibilities of the position each employee and member of the Board is appointed. restgation

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7. Elements of Governance Framework

The below table sets out the elements of the Governance Framework for the CIT and the role of the CIT Board in strategic planning, oversighting policy and legal, reviewing performance and oversighting fiduciary responsibilities

Strategic Planning	Policy/Legal
- Strategic Compass 2025 - People plan - Infrastructure strategic plan - Student engagement Plan - Communications Plan - ICT plan - Equity and Diversity Plan	- Compliance with Acts and regulations - WHS - Privacy - FOI and record keeping - Industrial relations - Policy development/approval - Compliance with Directions, regulatory requirements and registration
Performance Key	

7.2.7 Information Technology

CIT understands the importance of up-to-date IT systems at the CIT which support staff and students and the importance of these systems being secure. The Government funded in mid-2023 the Cloud Campus Program which will modernise CIT's Information and Communication

7.4.3 Financial Management

The FMA includes specific provisions for Territory Authorities to ensure proper financial management and oversight including by the Legislative Assembly. Part 8 provides the financial provisions for territory authorities such as the CIT and part 9 sets out the governance provisions for territory authorities.

CIT prepares a budget, reports on finances in the Annual Report and Statement of Intent and the financial statements are audited by the Auditor-General.

7.4.4 Risk Management

CIT manages risk in accordance with the ACT Government ACT Insurance Authority framework. CIT has a strategic risk register which is managed by the Executive Management Committee and is reviewed through the Audit and Risk Committee which reports to the Board regularly. The CIT Strategic Risk Register is reviewed every six months and is used to manage strategic risks as well as assist with the development of operational risk registers. Risks with a high risk rating are reviewed by the Executive Management Committee. Other risk registers such as the WHS risk register, and the fraud and corruption risk register sit as sub registers under the relevant strategic risk.

The CIT Board has a Risk Appetite Statement to guide the board reporting and monitoring standards that apply to identified risks

7.4.5 Fraud and corruption Control

CIT does not tolerate fraud or corruption, and views fraud and corruption as serious offences. CIT has a Fraud and Corruption Control Framework which identifies the objectives, policies and strategies to minimise the pr mitorti(ro)-(n)-4 (d)6 4 (o)8 1 (s)12 (an)6f(o)8 (rin)-6f(6t)-4(d)-4 (6n)-4 (d)6